

Terms of Reference (TOR) for Supply of food basket of QFFD Project 2024

Location: (SWS-Jubaland- Hirshabelle) States- Somalia.
Donor: QFFD and QRCS
Job Title: food basket items.

REF №; Integrated El Nino Emergency Response & Recovery Project/ Somalia/MOG0003/2024

Background: -

Qatar Red Crescent Society (QRCS) is Humanitarian Organization working in more than 17 countries around the globe. Since its inception, QRCS has worked to improve living and health conditions, increase agricultural productivity, raise the standard of living within disaster affected and poor communities in rural populations and contribute to their economic recovery and resilience. Improving the health of the community for all is at the heart of QRCS's efforts to make sure people have regular access to enough quality health services to lead active, healthy lives.

o achieve its goals, QRCS cooperates with thousands of partners worldwide, from farmers' groups to Traders, from non-governmental organizations to other UN agencies

In this regard QRCS is looking for a competent bidder to supply Food Basket items to ((southwest - Jubaland- Hirshabelle) States- Somalia.

Overall Objective of the Procurement: -

The Overall purpose of the Procurement is;

(a) To get eligible hygiene items suppliers to supply good quality food items to QRCs project sites.

To ensure right type, quality and quantity of food items are procured and delivered to QRCs project sites (southwest- Jubaland- Hirshabelle) States- Somalia the focus would be considering the type, quality and Quantity of food items supplies; company credibility and potential to supply the required items.

Based on the Objectives, the QRCS will aim at capturing the following from the supplier: -

Effectiveness	Supplier has ability to manage the time and perform the activities as per the plan.
Relevance	The supplier has qualified personnel who could run the delivery process with fewer difficulties and has relevant documents that explain its operation in the field of Food Basket items procurement and supply in Somalia. Has experience in supplying Food Basket items.
Efficiency	The supplier should be delivering the services with reasonable cost and has resources that perform work efficiently.

Scope of the Assignment and Methodological Aspects: -

The supplier will be responsible for carrying out the entire process of the procurement and supply chain including distribution to the target beneficiaries at designated ten distribution sites while the supervision and final decision on how and when to distribute shall be the responsibility of QRCS.

The supplier should consider the following.

- Branding of the cartons of Food Basket items for visibility.
- Right quality and quantity of Food Basket items are supplied.
- Transportation to the project sites.
- The Food Basket package will be (970) packages in (southwest-Jubaland- Hirshabelle) States- Somalia.
- All the procured Food Basket are to be supplied to the project site ((southwest-Jubaland- Hirshabelle) States- Somalia).
- The vendor shall deliver the Food Basket packages to sites identified by QRCS.

The bidder/supplier shall submit the proposal with the following documents: -

- Detailed company Profile
- Latest Certificate of incorporation (A valid registration certificate from Local authority/a valid Commercial license)
- Tin/Tax
- Evidence of Past Experience in a similar work (Food Basket Supply/ distribution experiences with UN/INGOs/national NGO)
- Quotation price (Price will be inclusive with all transportation, Loading and offloading and branding)
- Delivery Location: in (SWS-Jubaland- Hirshabelle) States- Somalia,
- Currency: US Dollars

Packages of Food Basket Supplies:

Food Basket items (package) per household:

Food Basket Of QFFD Project 2024							
SNO	Item	Unit	Total Households/Locations			Amount	Total Amount
			Baidoa	Kismayo	Buloburte		
1	Wheat Flour (Turkey)	Bag of 50kg	300	300	370		
2	Rice (India)	Bag of 12.5kg	300	300	370		
3	Cowpea	Bag of 10kg	300	300	370		
4	White Sugar (Brazil)	bag of 10kg	300	300	370		
5	Cooking oil (Malaysia)	3l	300	300	370		
6	Powder Milk (Holand)	2.5Kg	300	300	370		
7	Salt	1kg	300	300	370		
Total Amount							

Note: -

The supplier will deliver & distribute the Food Basket supplies in monthly bases for 3 months to the project sites.

Food Basket Packages 2024 Language of the Bid: -

The bid, all correspondence & documents relating to the bid shall be in English language.

Cost of Bidding: -

The bidder/s shall bear all costs associated with preparation and submission of its bid. QRCS will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

Clarification of Bidding Documents: -

A consultant/contractor requiring any clarification shall notify QRCS in writing or by telephone & QRCS will respond in writing to any request prior to the deadline.

Amendment of Bidding Document: -

At any time prior to the deadline for submission of bids QRCS may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents & will be binding on them. The amendment will be notified in writing or by email or letter to all prospective bidders, who have received the bidding documents & will be binding on them. To allow prospective bidders responsive time in which to take the amendment into account in preparing their bids, QRCS may, at the discretion, extend the deadline for the submission of the bids.

Bid Currencies: -

The bids prices shall be quoted in US Dollar (USD).

Bids Prices: -

- The bidders shall indicate the unit price where possible and the total bid price of the Work separately (for each work) including transportation cost to the project location.
- Prices quoted by the bidder shall be fixed for a period of four months i.e., during evaluation, award and implementation.

Award Criteria: -

The contract shall be awarded to the most economically advantageous tender/bid that meets quality, specification, delivery, price, and good terms of payment. QRCS is not bound to accept the highest, lowest or any other tender or bid and is not bound to give any reasons thereof.

QRCS right to vary quantities at the time of the award: -

QRCS reserves the right at the time of award of contract to increase or decrease by up to 10%

the quantity of work specified in the technical specification.

QRCS right to accept any bid and reject any or all bids: -

QRCS reserves the right to accept any bid and to annul the bidding processes and reject all bids at any time prior to award of contract without there by incurring any liability to the affected bidder or bidders or any obligation form the affected bidder or bidders on the grounds of its action.

Should you be interested and have the capacity to provide the service above, QRCS request you to collect the Terms of reference (ToR) documents from the following address: link <https://somalijobs.net/> or contact **Logistic and Procurement officer** at Qatar Red Crescent **0616989691** or email: supply.somalia@qrccs.org.ga

Subject of email addressed “**970 Food Basket QFFD Project 2024**” should be dropped at main Office of Qatar Red Crescent (QRC) office-Somalia; behind Qatar Embassy Next Peace University Wadajir District Mogadishu. The deadline for submission of bids i.e., **3rd July 2024 at 4:00 PM.**